



Rebecca's one page profile for work

What people like and admire about me.

*Very approachable, Friendly, Happy and Kind, Gets the job the done
Happy to give advice, great help and support and always willing to listen, Compassionate,
Conscientious, Will make sure everyone is okay, Empathetic, honest, dependable, motivated, D&D
queen, respected and dedicated, great manager who has a vision and high standards*

What is important to me at work.....

To have a happy and harmonious team, to work with people who are positive and respect each other's opinions. To feel valued and to have the right members on my team that have the same high standards.

To have regular communication and feedback from support staff, individuals we support, families and other people involved with the service.

To share my ideas and thoughts openly

To be as organised as possible and plan my month with work and home life so I hopefully get a good balance and so I can give my best.

To see the individuals we support achieve the things they want to! To have plans that work and are live!

To continue to learn new skills and continually update my knowledge, in the hope of passing it on to others. I like to help others, so please don't be afraid to ask!

To have a tidy office and equipment that works! To have my desk clear and for things to be in their place

Not to spend all day on my laptop!

That people understand that I'm as flexible with my time

How best to support me at work..... If you have asked me to do something and I haven't done it please remind me, I can be rather forgetful! Email, text or call me I don't mind! I can sometimes agree to things when I'm busy and not write it down!

Leave my desk clear, I find it frustrating when there is stuff all over my desk. Keep me up to date with situations/incidents, I prefer a verbal handover rather than an email

Please offer advice/opinions, I appreciate input from others!

I prefer people to be honest with me, if something's wrong or you're not happy please tell me. If you're unable to meet a deadline or need to change something tell me as soon as you can.

I sometimes like to think out loud and ask questions, or sometimes I need to do this just to make sure that I've understood.

To ensure that I am supported to share my visions and ideas and that I get regular feedback.